



MAYOR
Ron Smith

CITY COUNCIL
Donald Abbott, Ward I
Ed Lawson, Ward II
Paul Anderson, Ward III
Charlene Bybee, Ward IV
Kristopher Dahir, Ward V

CITY ATTORNEY
Chet Adams

CITY MANAGER
Neil Krutz

**REGULAR CITY COUNCIL MEETING MINUTES
2:00 P.M., Monday, July 8, 2019**

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order

The regular meeting of the Sparks City Council was called to order by Mayor Ron Smith at 2:00 p.m.

2. Roll Call

Mayor Ron Smith, Council Members Donald Abbott, Paul Anderson, Ed Lawson, Charlene Bybee, Kristopher Dahir, City Manager Neil Krutz, City Attorney Chet Adams, and Acting City Clerk Lisa Hunderman, PRESENT.

3. Opening Ceremonies

3.1 Invocation Speaker

The invocation was provided by President Rajan Zed with the University Society of Hinduism.

3.2 Pledge of Allegiance

The Pledge of Allegiance was led by Council Member Anderson.

4. Public Comment

Katie Knepper and Alferd Knepper residents at 2106 Ponderosa Drive provided public comment they believe 1995 Ponderosa Drive, a Safe Embrace group home, is operating in violation of building code with continued room additions and increased occupancy in a single-family residential neighborhood. Additionally, complaints against the property include: increased noise, traffic, and street wear-and-tear at the cost of area residents; a poorly maintained parcel; and increased hardships and exposure to domestic violence and altercations in the neighborhood.

Samantha Gonzalez, Nora Constantino, Tammi Wittich, Stephen A. Gregory, and Steve Stokes, also residents on Ponderosa Drive, provided additional public comment in opposition to events occurring at the Safe Embrace site, and requested Council investigate and cease operations there. Mayor Smith asked whose jurisdiction 1995 Ponderosa Drive falls under; City Manager Krutz confirmed the parcel lies in unincorporated Washoe County, but is inside the City of Sparks sphere of influence. Mr. Krutz noted he will review with staff and provide an update to Council.

Leo Horishny, resident at 5216 Valley High Drive, provided public comment there are jurisdictional inconsistencies between the City's website for the Citizen Request Map and

versus information available on the Washoe County website; and he would like to see greater efforts from streetsweepers and road maintenance crews to ensure roadsides remain clear and safe for bicyclists and pedestrians.

David Partei and Josh Barnett with Evolution Martial Arts Academy provided public comment inviting the community to participate in the Youth Empowerment Services (YES) Initiative Fun Run/Walk. The event is July 27, 2019 at 8:30 a.m. at Wedekind Park and a minimum donation of \$10.00 is encouraged. Proceeds from the event help deprived community youth obtain scholarships to participate in sports.

D'Andrea Community Association President George Emery provided public comment thanking Council Member Anderson, City Manager Krutz, Assistant City Manager Martini, and Public Works Manager Ron Korman for recent site visits to DCA to visualize ongoing concerns. Additionally, thanks were offered to City staff for closing gates and tunnels that channel water runoff, and for creating defensible fire space for adjacent properties. Mr. Emery noted weeds continue to grow on the golf course, posing increased fire risk, and asked Council to consider action. Mr. Emery encouraged public participation in the Paddles and Palettes Artist's Reception at the Sparks Museum and Cultural Center July 18, 2019. The event begins at 5:30 p.m. and admission is free.

5. Agenda

5.1 Approval of the Agenda (FOR POSSIBLE ACTION)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

Motion: Move to approve the agenda as submitted.

Moved by: Council Member Dahir

Seconded by: Council Member Anderson

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

6. Minutes

6.1 Consideration and possible approval of the minutes of the Sparks City Council meeting for June 24, 2019.

Motion: Move to approve the minutes of the Sparks City Council meeting for June 24, 2019.

Moved by: Council Member Bybee

Seconded by: Council Member Lawson

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

7. Announcements, Presentations, Recognition Items and Items of Special Interest

7.1 Commendation: James Renfrow (Sparks High School - Track)

Mayor Smith commended Sparks High School student James Renfrow for earning the Nevada State Championship in Track and Field this year. He won four regional championships and twelve first-place medals. The multi-talented Mr. Renfrow also earned a football scholarship to the University of Southern Oregon. The commendation was read by Mayor Smith and presented to Mr. Renfrow. The football scholar thanked Council for the recognition and Coach Brad Rose, Assistant Principal Dave Murdock, Council Member Abbott, and his mother for their continued support.

7.2 Commendation: Justice Rice-Misa (Sparks High School - Track)

Mayor Smith commended Sparks High School Junior Justice Rice-Misa for earning two State Championships in Track and Field this year and for earning 1st team all-region honors last year in football. The commendation was read by Council Member Dahir and presented to Mr. Rice-Misa. Mr. Rice-Misa thanked Council for their support and stated he is honored to represent the City in this capacity.

7.3 Commendation: Sinbad's Hotdogs 40th Anniversary

Mayor Smith commended Sinbad's Hot Dogs owner Kristine Maioli for 40 years of business in the Sparks area. July is "National Hot Dog Month" and Sinbad's has been a local favorite in Sparks for four decades. The commendation was read by Council Member Abbott and presented to Ms. Maioli. Council Member Abbott presented Ms. Maioli with Weiner Warrior t-shirts from the National Hot Dog and Sausage Council. Ms. Maioli and thanked Council and the community for continued support.

7.4 Presentation: Sparks City Hall Celebrates 50 Years

Community Relations Manager Julie Duewel and Assistant City Clerk Julie Torres presented on Sparks City Hall celebrating 50 years. The presentation revealed that audio records were discovered from the Sparks City Hall dedication on July 20, 1969. This audio helped current staff locate a cornerstone time capsule placed by former city leaders. The City Hall dedication took place the same day man landed on the moon for the first time. The cornerstone was recently opened by Public Works staff and contained memorabilia and records.

7.5 Proclamation: "Parks and Recreation Month"

Council proclaimed July 2019 as "Parks and Recreation Month". Our Parks and Recreation department is vital in establishing and maintaining quality of life in our community, ensuring the health of all citizens, and contributing to the economic and environmental well-being of the community and region. The proclamation was read by Mayor Smith and presented to Parks and Recreation Director Tracy Domingues. Mrs. Domingues noted this year's theme is "Game On", and she encouraged the community to get out to one of the fifty local parks Sparks has to offer and enjoy family and team activities. The Parks and Recreation director also thanked her staff for all their hard work in keeping Sparks recreational programs and facilities running successfully.

7.6 Boards & Commissions Vacancy Announcement: Civil Service Commission

City Manager Neil Krutz noted this vacancy was posted in error and all positions are filled.

7.7 Boards & Commissions Vacancy Announcement: Sierra Arts Foundation Board of Trustees

City Manager Neil Krutz announced a vacancy for the following board and commission: Sierra Arts Foundation Board of Trustees to fill one (1) one-year term. Applications can be submitted on the city website at www.cityofsparks.us or with the City Clerk's Office. Applications will be accepted until close of business July 11, 2019.

8. Consent Items (FOR POSSIBLE ACTION)

Motion: Move to approve consent items 8.1 through 8.5 as submitted.
Moved by: Council Member Lawson
Seconded by: Council Member Abbott
Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

8.1 Consideration and possible acceptance of the report of the claims and bills approved for payment and appropriation transfers for the period of June 06, 2019 through June 19, 2019. (FOR POSSIBLE ACTION)

An agenda item from Chief Financial Officer Jeff Cronk requesting approval of the report of claims and bills approved for payment and the appropriation transfers for the period of June 06, 2019 through June 19, 2019 as presented by staff.

8.2 Consideration and possible approval of an application for a Gaming license for Dynasty Games DBA Sparks Discount Liquor, located at 300 Pyramid Way Ste. #100, Sparks, Nevada 89431 submitted by Mr. Roger Fuller. (FOR POSSIBLE ACTION)

An agenda item from Mr. Roger Fuller and presented by Police Chief Pete Krall requesting Council's contingent approval of a Gaming license to Mr. Fuller on behalf of Dynasty Games DBA Sparks Discount Liquor. The contingencies would be that the location proposed by Mr. Fuller be inspected and approved by every city, county, district, and state agency having jurisdiction over the matter and upon fingerprints being returned from the FBI/CJIS that do not reflect any disqualifying arrests/convictions.

8.3 Consideration, discussion and possible approval of a final map for Miramonte Phase 5-A Subdivision. (FOR POSSIBLE ACTION)

An agenda item from Assistant City Manager John Martini and presented by City Engineer Jon Ericson requesting Council approval of a final map for Miramonte Phase 5-A subdivision. The final map will create five (5) residential lots within the Miramonte Planned Development. The final map and civil improvement drawings

have been reviewed by the Community Services Department and have been found to be acceptable.

8.4 Consideration and possible approval of an expenditure of \$55,782.25 to purchase one (1) Americans with Disabilities Act wheelchair compliant van from Carson Dodge as part of the fleet replacement program for FY20 utilizing a joinder with the State of Nevada Contract Number 99SWC-S490. (FOR POSSIBLE ACTION)

An agenda item from Assistant City Manager John Martini and presented by Public Works Manager Ron Korman requesting Council approve an expenditure of \$55,782.25 from the motor vehicle fund to purchase an American with Disabilities Act (ADA) compliant van for use by Community Services Department personnel. The purchase will replace the Department's existing 2000 Saturn sedan with a 2018 Dodge van that is compliant with current ADA requirements for wheelchair accessibility. If approved, the City will joinder with State of Nevada contract number 99SWC-S490 for purchasing fleet vehicles from Carson Dodge. \$100,000.00 was included in the Fiscal Year 2020 budget approved by the City Council on May 28, 2019.

8.5 Consideration, discussion and possible approval of reimbursement to the City of Reno for the City of Sparks' share of a construction contract with Triumph Electric for the 120-volt Electrical Equipment Replacement Project at the Truckee Meadows Water Reclamation Facility in the amount of \$392,720.00 with the City of Sparks' share being \$123,196.26. (FOR POSSIBLE ACTION)

An agenda item from Assistant City Manager John Martini and presented by Truckee Meadows Water Reclamation Facility Maintenance Manager Kim Laber requesting Council approve reimbursement to the City of Reno for the City of Sparks' share of a construction contract for the replacement of multiple 120-volt electrical panels at the Truckee Meadows Water Reclamation Facility. The existing 120-volt panels throughout the facility are beyond their expected service life and cannot be properly maintained as replacement parts are no longer available. The City of Reno held an open competitive bid with Triumph Electric being the lowest bidder. The total contract amount is \$396,720 with the City of Sparks' share being \$123,196.26.

9. General Business

9.1 Consideration, discussion, and possible approval of an interlocal agreement (AC-5591) with the Nevada Department of Transportation (NDOT) for a master signal agreement. (FOR POSSIBLE ACTION)

An agenda item from Assistant City Manager John Martini and presented by Transportation Manager Amber Sosa requesting Council approval of an interlocal master signal agreement (AC-5591) between the City of Sparks and the Nevada Department of Transportation (NDOT) that will provide consistency and effectiveness to signal system maintenance for signal systems on NDOT roadways within the City of Sparks. This agreement will supersede the individual agreements historically in place per intersection. The City will maintain the NDOT's traffic signals in the City of Sparks and will be reimbursed for repair and maintenance

items over \$1,500 from NDOT. The City of Sparks and NDOT will work collaboratively to maintain an active list of included signal systems as well as to coordinate maintenance and emergency repair activities.

Council Member Dahir asked if this would help with budgeting. Mrs. Sosa noted this agreement may help maintenance with budgeting time, however monetarily there may not be much change. Mrs. Sosa did express time will be saved with not having to research individual contracts by having a centralized document.

Motion: Move to approve interlocal agreement (AC-5591) with the Nevada Department of Transportation (NDOT) for a master signal agreement.
Moved by: Council Member Bybee
Seconded by: Council Member Anderson
Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

9.2 Consideration of and possible action on a request for a second amendment to a previously approved Tentative Map removing a clubhouse and increasing the total number of lots from 310 to 316, and other matters properly relating thereto, on a site approximately 65.7 acres in size generally located east of Kiley Parkway, south of Wingfield Hills Road, and north of Windmill Farms Road, Sparks, Nevada in the NUD (New Urban District – Kiley Ranch North) zoning district (PCN19-0017/STM19-0002). (FOR POSSIBLE ACTION)

An agenda item from DR Horton and presented By Planner Dani Wray requesting Council approval to amend a tentative map for Village 9 in Phase 7 of the Kiley Ranch North planned development. The current tentative map for Village 9 was approved in September of 2018 for 310 single-family units and a clubhouse intended for gatherings. The proposed amendment removes the clubhouse and creates 6 additional residential lots, bringing the total to 316. Approval was recommended with twenty-two (22) conditions.

Motion: Move, based on the information and findings set forth in the staff report associated with PCN19-0017, to amend a previously approved Tentative Map to remove a clubhouse and increase the total number of lots from 310 to 316, and other matters properly relating thereto, on a site approximately 65.7 acres in size generally located east of Kiley Parkway, south of Wingfield Hills Road, and north of Windmill Farms Road, Sparks, Nevada in the NUD (New Urban District – Kiley Ranch North) zoning district.
Moved by: Council Member Dahir
Seconded by: Council Member Abbott
Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None

Vote: Motion passed unanimously, 5-0.

10. Public Hearing and Action Items Unrelated to Planning and Zoning

None

11. Planning and Zoning Public Hearings and Action Items

None

12. Comments

12.1 Comments from the Public

Sparks residents Alfred and Katie Knepper provided additional comment regarding permitting, zoning, and noticing at 1995 Ponderosa Drive.

12.2 Comments from City Council and City Manager

Council Member Bybee reminded there is a free Concert July 11, 2019 featuring Ruthie Foster at the Nugget Events Center, and she encouraged attendance in support of Artown festivities.

City Manager Krutz reminded the July 22, 2019 City Council meeting is canceled and the next meeting is August 12, 2019.

Council Member Dahir extended early birthday wishes to the Mayor.

13. Adjournment

Council was adjourned at 3:21 p.m.

Ronald E. Smith, Mayor

ATTEST:

Lisa Hunderman, Acting City Clerk

>>>LK